Registration Monitoring Form

C-Card monitoring form for month of:	
Name of C-Card Point:	
Building Code:	

Fill in for NEW or RE-ISSUE users										
Date	Date of Birth	Gender	Ethnicity	Sexuality if disclosed	Postcode	ID Number Add R if re-registering	No. of condoms provided	Sign post Y/N	Fraser Competent	YP Eval
01/06/2025	19/03/08	M	1A	N	NG19 4FK	TPT001 NG19	6 + 2	Y	Y	Tick Box

Additional Comments

Dipen Maharjan
Business Support
County Hall,
West Bridgford, Nottinghamshire, NG2 7QP
Email: CCard.Monitoring@nottscc.gov.uk

How to Fill in the C-Card Registration Point Form

New User:
When someone REGISTERS on the C-card Scheme for the first time i.e. Has never been issued with a C Card.

Re-Issue User (Replace):
This is a C-Card user who has lost their C-Card and needs to replace with new C-Card and ID number.

The Registration Monitoring Form
It is important to fill in the boxes as this is used for monitoring and evaluation purposes.

Filling in the Form
1. **Date** The date the person registers.
2. **Date of Birth** Enter the day, month and year e.g. 19/03/2008
3. **Sex** E.g. Enter M for male and F for female (see monitoring code form).
4. **Ethnicity** Enter the number that relates to the client's ethnic origin (For ethnic groups please see code form).
5. **Sexuality** Enter the person's sexuality if they disclose it (see Sexuality Code Form).
6. **Postcode** Enter the digits for the full postcode of young person e.g.NG19 4FK
7. **ID Number** Enter the unique ID number for that person, this is made up of the building code, the unique number for that person and the first part of the young person's postcode e.g. TPT001NG19
8. **Number of Condoms** Enter the number of single condoms given to the young person + any used for demonstration.
   IF only lube was provided please enter 'LUBE' in this column.
9. **Signpost (Y / N)** Mark Y if you signposted the client to other services, e.g. G.U. Med/Sexual Health Clinic/Other C Card Site
10. **Fraser Competent** Mark Y if the young person showed they were Fraser Competent if under 16.
11. **Satisfaction** Tick this box if the young person was satisfied with their C Card Registration.
12. **Comments box**
    Any additional comments you wish to share, please share in this box. (E.g. when given more than 12 condoms at one time)